

STUDENT GUIDE

Albanian Science & Engineering Fair 2023



LOG IN



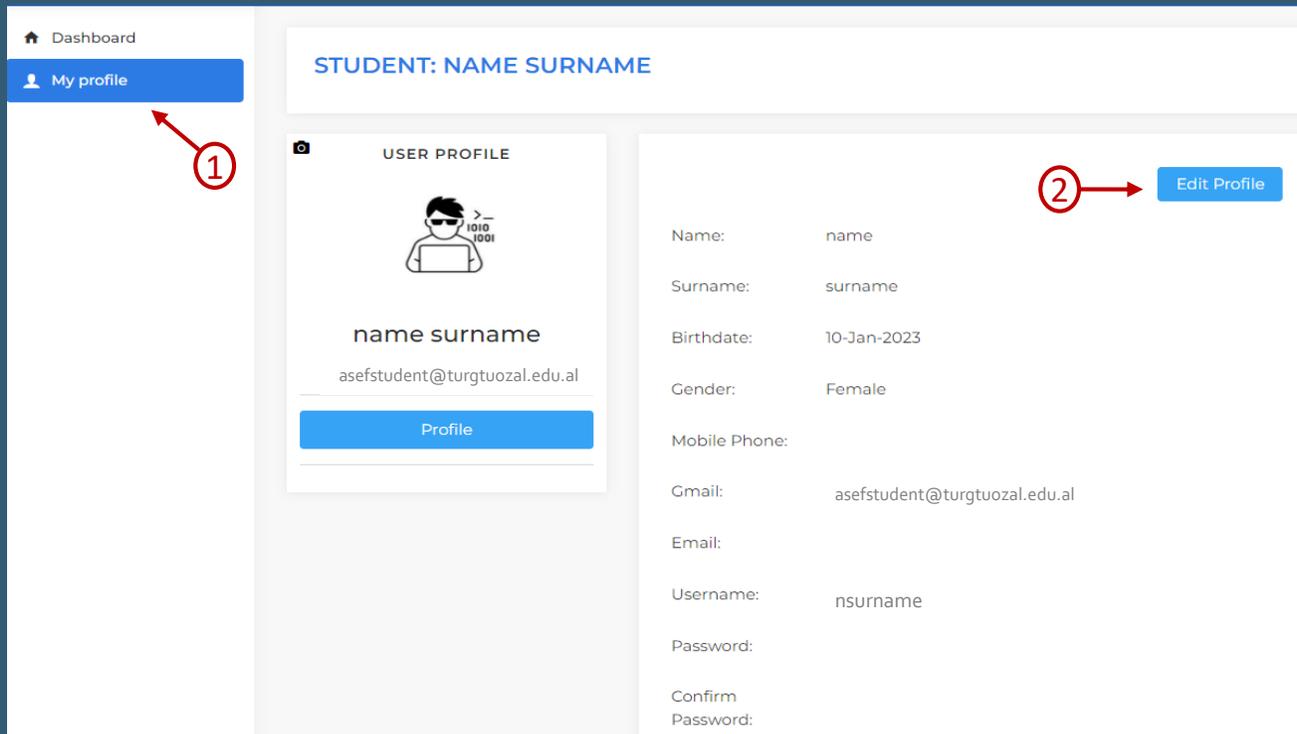
- ▶ Log in at <https://asef.al/>

Login

 [Forgot password?](#)
Do not have an account in Asef portal?

PROFILE

1. To View your profile, click on the My Profile tab
2. To edit your profile click the Edit Profile button
3. After editing the data, click the Save button



Dashboard

My profile

STUDENT: NAME SURNAME

USER PROFILE

name surname

asefstudent@turgtuozal.edu.al

Profile

Name: name

Surname: surname

Birthdate: 10-Jan-2023

Gender: Female

Mobile Phone:

Gmail: asefstudent@turgtuozal.edu.al

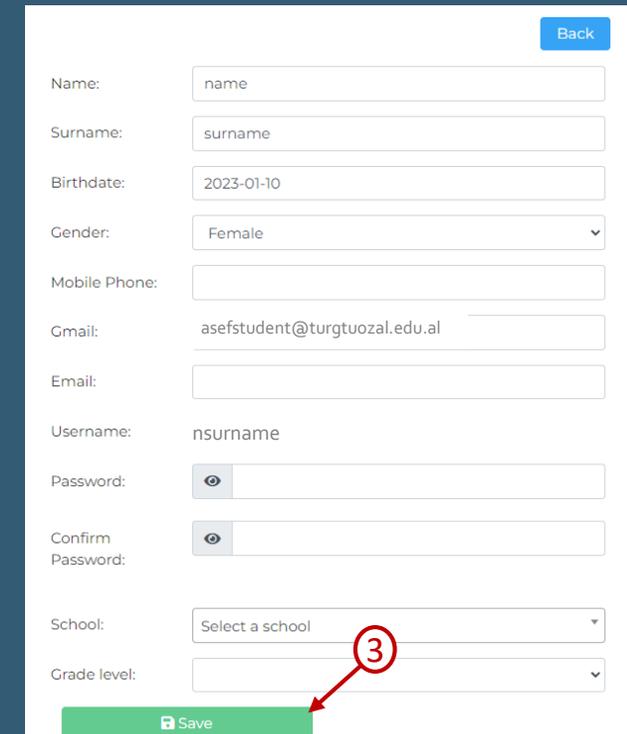
Email:

Username: nsurname

Password:

Confirm Password:

Edit Profile



Back

Name: name

Surname: surname

Birthdate: 2023-01-10

Gender: Female

Mobile Phone:

Gmail: asefstudent@turgtuozal.edu.al

Email:

Username: nsurname

Password:

Confirm Password:

School: Select a school

Grade level:

Save

DASHBOARD

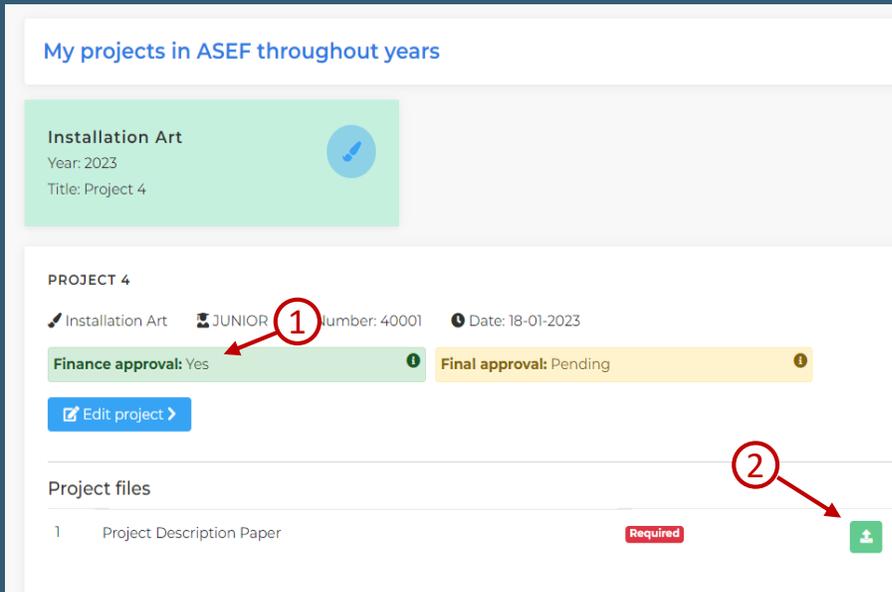


- ▶ The student dashboard includes project details and looks like below.
- ▶ To upload project files, you must wait for the finance approval (1)

The screenshot displays the ASEF 2023 student dashboard. The top navigation bar is blue with the text 'ASEF - 2023' and icons for messages, notifications, and a user profile. A left sidebar contains 'Dashboard' and 'My profile' links. The main content area is titled 'My projects in ASEF throughout years' and features a green card for 'Installation Art' (Year: 2023, Title: Project 4) with an edit icon. Below this, the details for 'PROJECT 4' are shown, including 'Installation Art', 'JUNIOR', 'Number: 40001', and 'Date: 18-01-2023'. A yellow status bar indicates 'Finance approval: Pending' (with a red circle and arrow pointing to the number '1') and 'Final approval: Pending'. An 'Edit project >' button is present. The 'Project files' section lists 'Project Description Paper' as 'Required' and 'Not approved'. The 'Details' section includes input fields for 'School: School Name', 'Students: Name Surname', and 'Supervisor: Name Surname'.

PROJECT FILES

- ▶ Once the Finance Approval is given (1), you can upload the project files (2) by:
 1. Clicking the select file button (3)
 2. Select the file from your computer
 3. Click the submit button (4)



My projects in ASEF throughout years

Installation Art
Year: 2023
Title: Project 4

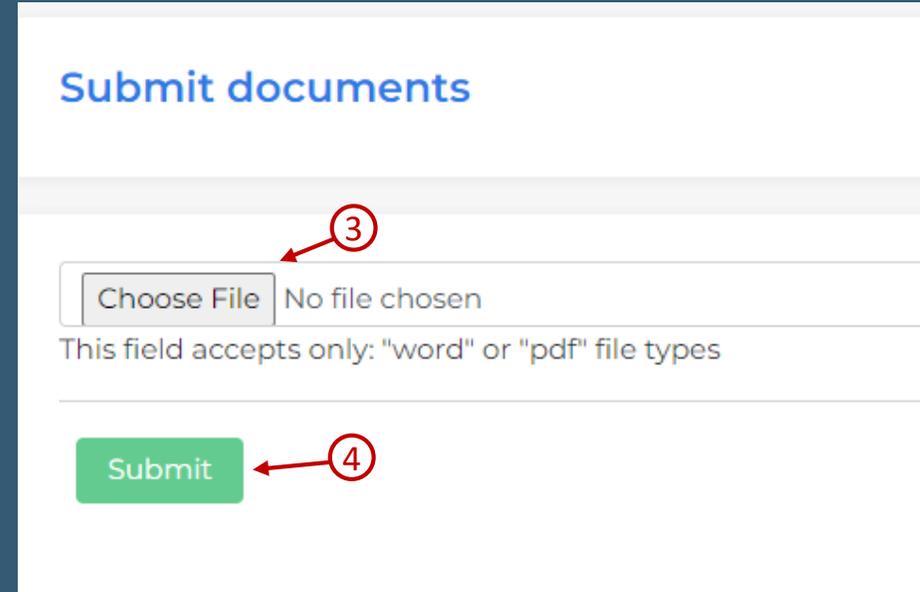
PROJECT 4
Installation Art JUNIOR Number: 40001 Date: 18-01-2023

Finance approval: Yes Final approval: Pending

Edit project

Project files

1	Project Description Paper	Required	
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Submit documents

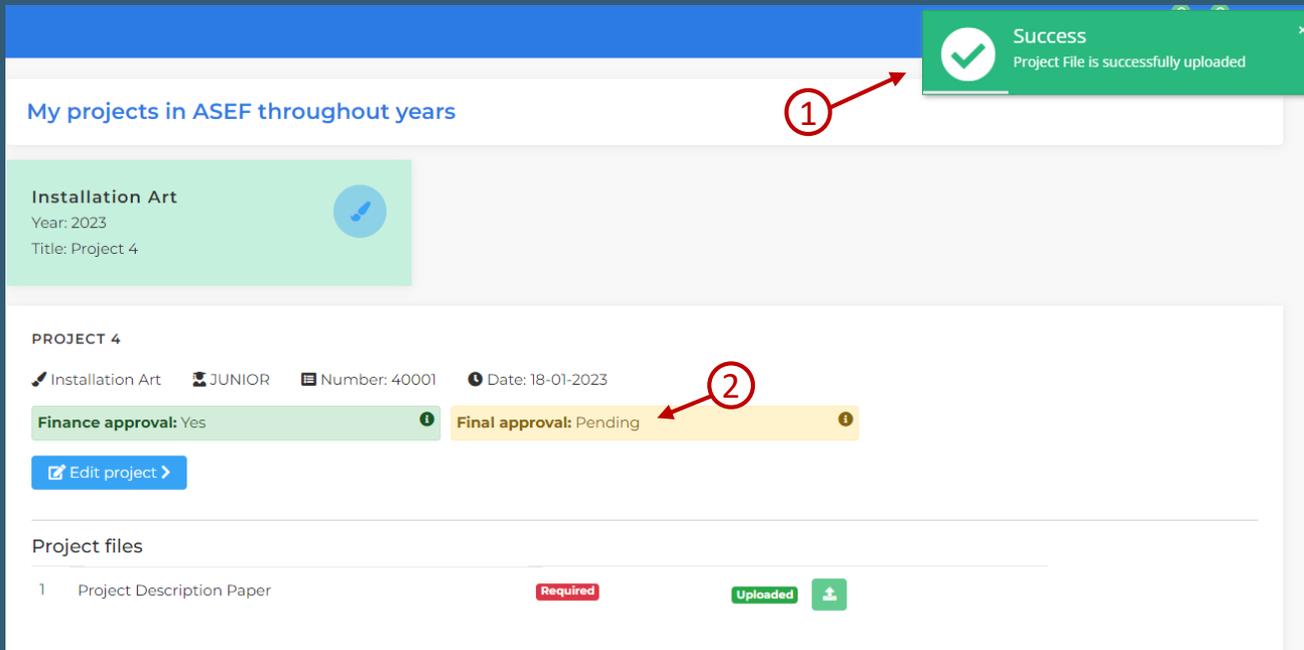
Choose File No file chosen

This field accepts only: "word" or "pdf" file types

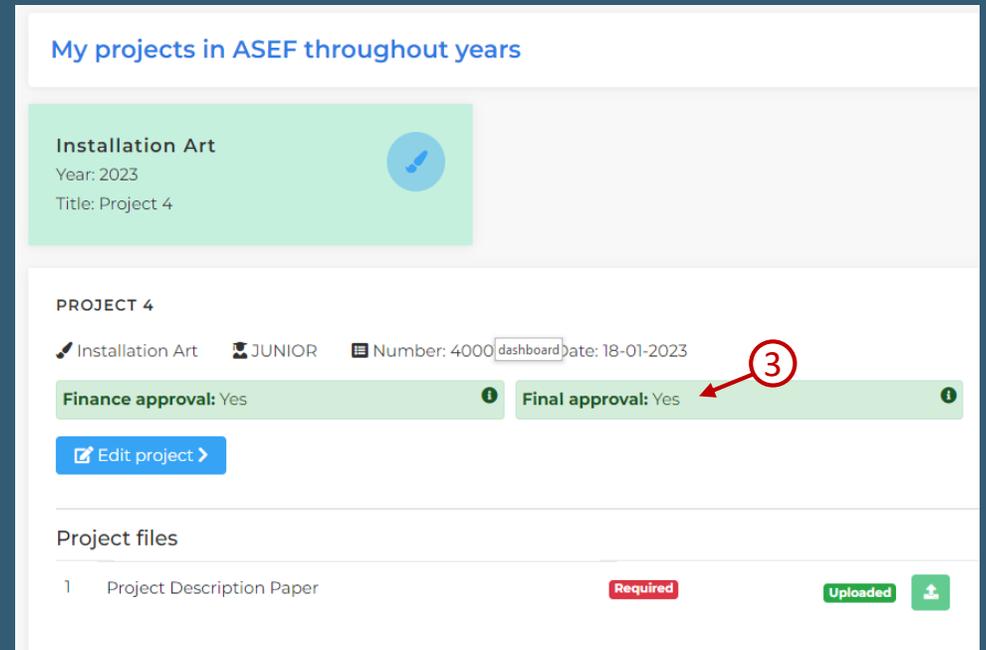
Submit

FINAL APPROVAL

- ▶ After you have uploaded the project files (1), you must wait for Final approval from your supervisor (2)
- ▶ After the supervisor has given the Final approval (3), your project is ready



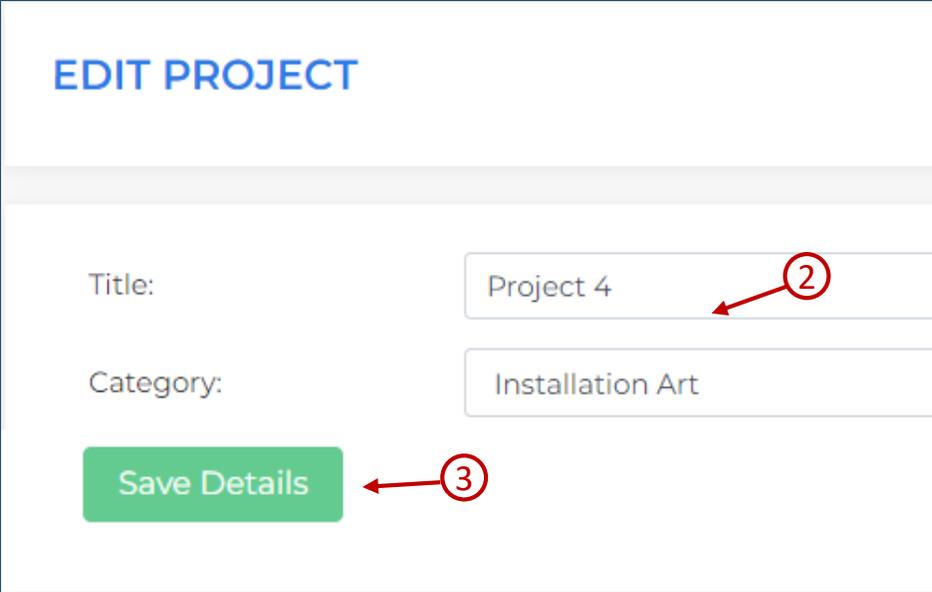
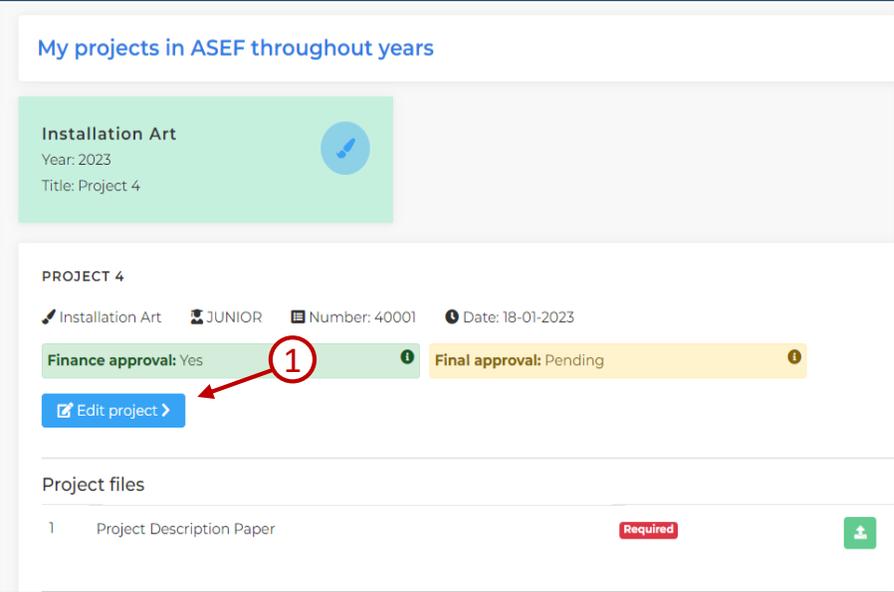
The screenshot shows the 'My projects in ASEF throughout years' section. A green success message at the top right states 'Success Project File is successfully uploaded' with a checkmark icon. A red circle with the number '1' points to this message. Below, the project details for 'Installation Art' (Year: 2023, Title: Project 4) are shown. Under 'PROJECT 4', the 'Final approval' status is 'Pending', highlighted in yellow, with a red circle and the number '2' pointing to it. The 'Project files' table below shows one file, 'Project Description Paper', which is 'Required' and 'Uploaded'.



The screenshot shows the 'My projects in ASEF throughout years' section. The project details for 'Installation Art' (Year: 2023, Title: Project 4) are shown. Under 'PROJECT 4', the 'Final approval' status is 'Yes', highlighted in green, with a red circle and the number '3' pointing to it. The 'Project files' table below shows one file, 'Project Description Paper', which is 'Required' and 'Uploaded'.

EDIT PROJECT

- ▶ To edit your project (only if the project has not yet been finally approved):
 1. Click the Edit Project button
 2. Edit your data
 3. Click the Save button.



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